

EUROPEAN SPACE AGENCY

Vacancy in the Directorate of Human Resources, Facility Management and Communication

The European Space Agency is an equal opportunity employer and encourages applications from women

POST

Head of the Technical Management Section in the ESOC Facility Management Service, ESA Facility Management Department, Directorate of Human Resource, Facility Management and Communication.

This post is classified in the A2-A4 grade band on the Coordinated Organisations' salary scale.

LOCATION

ESOC, Darmstadt (Germany).

DUTIES

The postholder will report to the Head of the ESOC Facility Management Service and will be responsible for:

- overall maintenance of highly complex buildings and facilities: around 40,000 m² of offices, control rooms, laboratories and technical areas including facilities for the production of hot & chilled water and the ESOC Medium Voltage (20kV) Power Plant as well as the electrical installations in all buildings;
- overall planning, design and follow-up of new constructions, as well as the refurbishment of existing buildings and their modifications. This includes liaising with architects, consulting engineers, contractors and other external services, as well as specifying the related contracts;
- management of an outsourced contract for the provision of Facility Management hard services. This contract is performance-based, driven by KPIs (Key Performance Indicators) with an associated bonus and penalty scheme and includes civil, mechanical and electrical works related to the operation of existing installations and to their maintenance;
- management of utilities, and identification and implementation of energy-saving measures;
- modifications requested by the various users of the site linked to offices, laboratories and technical areas;
- compliance of the site buildings, the site infrastructure and its equipment and services with the applicable European, national and local regulations.

QUALIFICATIONS

Applicants for this post should have a Master's degree in electrical engineering, or another relevant discipline and have significant experience in the buildings management and maintenance field. Candidates should also have proven team management capability.

A good knowledge of office automation tools and of the European codes, local standards and regulations for buildings and technical installations is desirable. Experience of outsourced, performance-based maintenance contracts would be an advantage. A service-oriented attitude is essential for this post. Applicants should also have excellent problem-solving, communication and negotiation skills.

For behavioural competencies expected from ESA staff, please refer to the [ESA Competency Framework](#).

The working languages of the Agency are English and French. A good knowledge of one of these is required together with a working knowledge of the other. Knowledge of another Member State language would be an asset.

CLOSING DATE

The closing date for applications is **5 January 2016**.

Applications from external candidates for this post should preferably be made [online](#) from the ESA website (www.esa.int/careers). Those unable to apply online should submit their CV to Human Resources, ESOC, Robert-Bosch-Str. 5, D-64293 Darmstadt, Germany.

ESA staff members wishing to apply should fill in the [Internal Application Form](#) and email it to [Apply2ESOC](#).

The Agency may require applicants to undergo selection tests.

Please note that applications are only considered from nationals of one of the following States: Austria, Belgium, the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Luxembourg, the Netherlands, Norway, Poland, Portugal, Romania, Spain, Sweden, Switzerland, the United Kingdom and Canada.

Priority will first be given to internal candidates and secondly to external candidates from under-represented Member States.

In accordance with the European Space Agency's security procedures and as part of the selection process, successful candidates will be required to undergo basic screening before appointment.